

Job Data

Job Title.....	Motorcycle Detailer
Department.....	Service Department
Supervisor.....	Service Manager

Summary Description

Provides assistance to all employees of the service department as needed.

Key Result Areas

- Help Service Department employees to run an efficient and customer-oriented department

Major Duties and Responsibilities

1) Helping Service Personnel

- Wash Motorcycles. Ensure they are cleaner than when customer dropped them off.
- Detail all new and used motorcycles.
- Assist Technicians with keeping the service department clean and organized.
- Clean and maintain appearance of general facilities.

2) Customer Service

- Greet external customers immediately, in a courteous and friendly manner.

- Handle requests quickly, and courteously.

3) Other Duties

- As assigned.

Supervisory Responsibilities

- No Supervisory Responsibilities

Commitments

- Follow directions
- Ask questions when in doubt.
- Wear appropriate shop uniform each and every day.
- Maintain professional appearance and attitude.
- Complete all training programs and their related tests by required deadlines. The Service Manager assigns all required training.

Qualifications & Job Requirements

- Ability to accept and follow directions
- Demonstrated willingness to work flexible hours.

Physical Demands

- The noise level in the work environment is usually loud.
- Requires the use of both hands.
- Occasionally requires the ability to balance and push motorcycles, in excess of 700lbs.
- Frequently required to bend, stoop, crouch, reach, handle tools and lift 40lbs. of material.

Working Conditions

- Frequently works near moving mechanical parts.
- Is potentially exposed to battery acid, gasoline, chemical cleaning materials or other toxic materials commonly found in a motor vehicle service department.
- Occasionally, exposed to exhaust fumes or other airborne particles.